



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

PROVINCIAL TREASURY

Our Ref:

Enq. : Ngoepe NA
015 291 8444

Date : 20 January 2011

Municipal Finance Circular No.3 of 2011: Tabling and submission of Annual Report for the year ended 30 June 2010

To: The Municipal Manager: Capricorn District Municipality
The Municipal Manager: Blouberg Local Municipality
The Municipal Manager: Aganang Local Municipality
The Municipal Manager: Molemole Local Municipality
The Municipal Manager: Polokwane Local Municipality
The Municipal Manager: Lepelle – Nkumpi Local Municipality
The Municipal Manager: Sekhukhune District Municipality
The Municipal Manager: Makhuduthamaga Local Municipality
The Municipal Manager: Fetakgomo Local Municipality
The Municipal Manager: Ephraim Mogale Local Municipality
The Municipal Manager: Elias Motsoaledi Local Municipality
The Municipal Manager: Greater Tzaneen Local Municipality
The Municipal Manager: Mopani District Municipality
The Municipal Manager: Greater Giyani Local Municipality
The Municipal Manager: Greater Letaba Local Municipality
The Municipal Manager: Greater Tzaneen Local Municipality
The Municipal Manager: Ba-Phalaborwa Local Municipality
The Municipal Manager: Maruleng local Municipality
The Municipal Manager: Waterberg District Municipality
The Municipal Manager: Thabazimbi Local Municipality
The Municipal Manager: Lephalale Local Municipality
The Municipal Manager: Mookgopong Local Municipality
The Municipal Manager: Modimolle Local Municipality
The Municipal Manager: Bela-Bela Local Municipality
The Municipal Manager: Mogalakwena Local Municipality
The Municipal Manager: Vhembe District Municipality
The Municipal Manager: Musina Local Municipality
The Municipal Manager: Mutale Local Municipality
The Municipal Manager: Thulamela Local Municipality
The Municipal Manager: Makhado Local Municipality

Cc. The Chief Financial Officer: Capricorn District Municipality
The Chief Financial Officer: Blouberg Local Municipality
The Chief Financial Officer: Aganang Local Municipality
The Chief Financial Officer: Molemole Local Municipality
The Chief Financial Officer: Polokwane Local Municipality
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Dear Sir / Madam

REMINDER: TABLING AND SUBMISSION OF THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2010

In terms of section 127 of the MFMA, the accounting officer of a municipality must, within seven months after the end of financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

Subsection 5 provides that immediately after an annual report is tabled in council in terms of subsection (2), the accounting officer of the municipality must –

- (a) In accordance with section 21A of the Municipal Systems Act-
- (i) Make public the annual report; and
 - (ii) Invite the local community to submit representations in connection with the annual report; and
- (b) Submit the annual report to the Auditor-General, relevant provincial treasury and the provincial department responsible for local government in the province.

The Provincial Treasury therefore reminds the municipalities to table and submit the annual report as prescribed in the Municipal Finance Management Act.

The municipality should contact the Provincial Treasury should assistance be required on the preparation of the annual report.

Your urgent response with regard to this matter will be appreciated.

Yours faithfully



N Ramdharie

HOD: Provincial Treasury

cc: Mayor